



Determining what documents your financial institution needs for each phase of a loan transaction can be a real challenge—even if you are a seasoned banking professional. Factor in your multiple lending products and features and the myriad jurisdiction requirements that go with them, and you are talking of a documentation situation of vast proportions.

When it comes to loan documentation, and if you're wondering how to implement or improve best practices for your organization, consider these questions:

- How do you determine which documents apply to support your various lending products for each jurisdiction?
- How do you decide when to produce these documents during the various stages of the lending process?

At Wolters Kluwer Financial Services, our Document Package Selection Services takes a best practice approach to identifying all the documents required in your lending process. Our seasoned experts will determine if you are missing documents at critical times of the lending process. By understanding the best practices for the application and production of each document in the process, we'll help you apply industry standards to support them. Thus mitigating risk and saving you time and money.

Customized Services for your Financial Institution

Our Document Package Selection Services provides you with a host of benefits to suit your business needs.

Document Selection Recommendations

Our experts will provide clear, concise document selection recommendations that will help your organization during all phases of the lending process. Our industry-standard best practice recommendations, identifying both federal and state-specific documentation, are required to support your loan products, product features,

and lending jurisdictions. So you will get an objective look at document requirements. This approach helps manage legal and compliance risk. It also eliminates obsolete or even non-compliant documents.

Professional Services Team Assist

Our experienced team will generate document packages for each product based on its features and lending jurisdictions. The document packages will be sub-grouped by loan phase (application, processing, pre-closing, closing). In addition, documents will be identified as required for compliance purposes or recommended but optional as a best practice.

Document Package Monitoring Services

As the mortgage industry struggles to reposition itself, many organizations are challenged with staying abreast of industry standard and regulatory/legislative updates impacting forms for compliant mortgage lending. Our Document Package Monitoring Services are geared towards assisting customers in incorporating industry standard compliant mortgage documents to support various types of mortgage lending. We will provide Document Support Services customers with ongoing monitoring and quarterly updates designed to assist in maintaining a compliant library of industry standard documents commonly used to support various types of mortgage lending.

Additional Services:

- **Document Reference Guides**—You will also receive documented requirements presented in Excel® format, designed to provide assistance in successfully mapping the population of data elements on a given form.

- **Integration Consultation**—Our implementation consultants and integration engineers will leverage expertise from prior implementations of similar systems to provide you assistance with implementing velocity maps, print rules, form mapping, and setup for imPACT as specified in the document reference guides.

Wolters Kluwer Financial Services' firm understanding of the compliance environment will greatly reduce your financial institution's regulatory challenges. So you can focus on your business' success. To learn more about this and the other Compliance Management Services we offer, please visit www.WoltersKluwerFS.com/CMS or call 1.800.552.9410.

Wolters Kluwer Financial Services' Document Package Selection Services are just a part of our overall service offering. We also provide a comprehensive line of professional and consulting services to meet your daily compliance and operational risk needs. Our consultants have extensive industry experience working as regulators, compliance officers, operational managers, and financial institution executives. So no matter the size of your financial institution or the complexity of your needs, we can confidently deliver a complete compliance solution—enabling you to successfully achieve your business goals.



About Wolters Kluwer Financial Services

Wolters Kluwer Financial Services is a leading provider of content, compliance, technology, and services for banking, securities, and insurance. We bring together some of the industry's most trusted and reliable solutions to help you address compliance requirements, reduce risk, and operate more efficiently. Our leading brand families include Bankers Systems, Expere®, PCi, and VMP® Mortgage Solutions.

To learn more, please visit www.WoltersKluwerFS.com or call 1.800.552.9410.

